



HOUSING CODE CHECKLIST

(Provided by Tenant Union Representative Network)

Name _____ Address _____ Date _____

Use this checklist to go over your dwelling and the building in which you live. If you are thinking of calling License and Inspections (L&I), use this form to show the inspector when he comes to investigate. You can obtain a copy of the inspector's report at the Municipal Services Building, where L&I is located, and compare the report with the list to make sure the inspector covered everything. You may need a re-inspection.

USE THE BACK OF THIS FORM IF YOU HAVE ADDITIONAL COMMENTS.

CEILINGS	
Ceilings leak	<input type="checkbox"/> YES <input type="checkbox"/> NO
Ceilings need replastering?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Ceilings need repainting?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Ceilings are cracked?	<input type="checkbox"/> YES <input type="checkbox"/> NO
INTERIOR WALLS	
Do any walls need replastering?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do any walls need repainting?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are basement walls in good condition?	<input type="checkbox"/> YES <input type="checkbox"/> NO
WINDOWS	
Do all rooms have windows (except an alcove, kitchen or bathroom)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are any window panes cracked or broken?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are window frames or sashes rotted?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOORS	
Any doors or door frames need to be replaced?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there a dead bolt lock on exterior doors?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there a rim lock on exterior doors?	<input type="checkbox"/> YES <input type="checkbox"/> NO
ELECTRICAL SYSTEM	
Are there fewer than two outlets or one ceiling light and one outlet in each room?	<input type="checkbox"/> YES <input type="checkbox"/> NO
All electrical outlets work properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are outlets or switches uncovered?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there lighting fixtures that don't work?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there any exposed (uninsulated) wires?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Fuses blow frequently?	<input type="checkbox"/> YES <input type="checkbox"/> NO
HEATING SYSTEM	
Is there sufficient heat?*	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does the furnace function safely and properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there enough radiators to heat your dwelling adequately?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do any radiators leak?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If they need steam valves, do all radiators have them?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there an automatic cut-off switch for the furnace burner?	<input type="checkbox"/> YES <input type="checkbox"/> NO

KITCHEN	
Sinks work properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Stove works properly and is in good repair?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Refrigerator works properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
BATHROOM	
Toilet works properly and is in good repair?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Sinks work properly and is in good repair?	<input type="checkbox"/> YES <input type="checkbox"/> NO
The floor is watertight?	<input type="checkbox"/> YES <input type="checkbox"/> NO
FIRE ALARMS, ETC.	
<i>(For multi-family dwellings)</i>	
Fire alarms are in working order?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Fire extinguishers have been inspected within the last 12 months?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Fire escapes are rusted or damaged?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there lights in the fire escapes and are they on at all hours?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there working smoke detectors (all buildings)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do basement storage lockers have heat sensors, smoke detectors or a sprinkler system?	<input type="checkbox"/> YES <input type="checkbox"/> NO
BUILDING EXTERIOR	
Is the mortar in good shape?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there holes in the gutters?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there vertical drain pipes ("rain conductors") and are they attached to drains in ground ("under drains")?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does the yard drain properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are concrete stairs and walks in good shape (not crumbling, cracked, etc.)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
GENERAL	
Do all rooms have adequate ventilation?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are rats, mice or roaches present?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is trash and garbage effectively stored and promptly removed?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are the lights in public areas on at all times?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do emergency backup lights work properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there banisters for stairs with more than three steps?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there adequate hot water at all times?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is the sewer system working properly?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does the roof leak?	<input type="checkbox"/> YES <input type="checkbox"/> NO

*During the heating season (September 1st – May 31st), the landlord is required to provide at least 68 degrees of heat.